

# HOW TO ACCES YOUR CLASS LISTS

1. Go to Banner web home page at:

[https://bannerweb.utica.edu/PROD/twbkwbis.P\\_GenMenu?name=homepage](https://bannerweb.utica.edu/PROD/twbkwbis.P_GenMenu?name=homepage)

2. Sign in to the secure area.
3. Click on “**Faculty Services**”.
4. Click on “**Class Lists**”



## Faculty and Advisors

[Student Search \(9X\)](#)

[Enter Grades \(9x\)](#)

Banner 9x Grade Entry

[Class Lists \(9x\)](#)

Banner 9x Class Lists

[Track Attendance \(9x\)](#)

Banner Faculty Attendance Tracking 9.x

[Assignments \(9x\)](#)

[Syllabus \(9x\)](#)

Syllabus

[Registration Overrides \(9x\)](#)

Registration Overrides

[Office Hours \(9x\)](#)

Office Hours

[Faculty Detail Schedule \(9x\)](#)

[Faculty Week at a Glance \(9x\)](#)

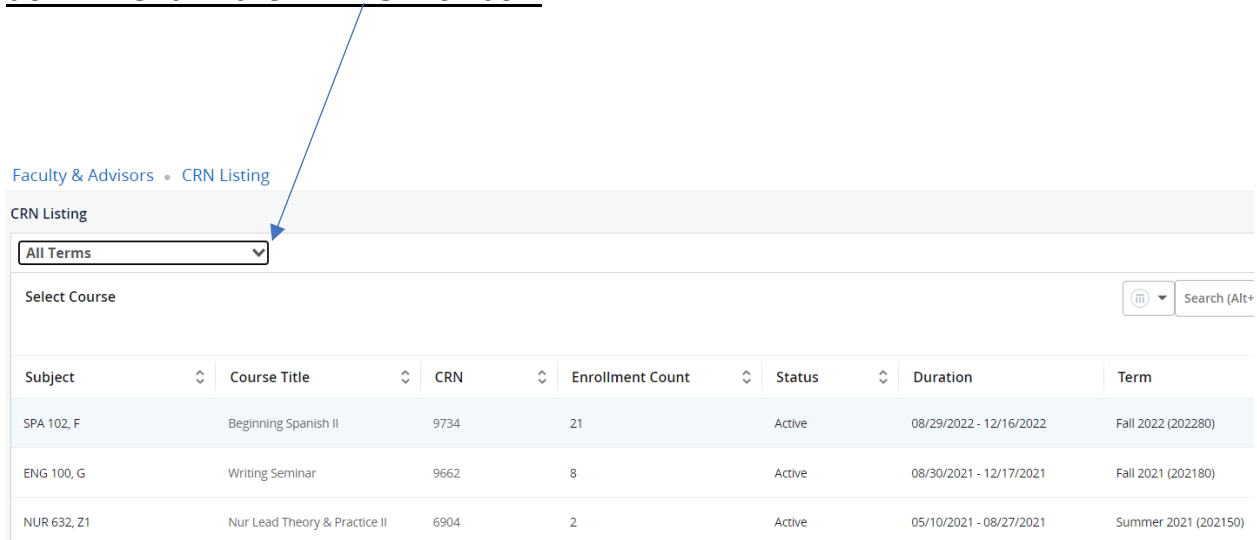
[Advising Student Profile \(9x\)](#)

[Registration History \(9X\)](#)

[Student Week At a Glance \(9X\)](#)

Click Here

A list of all your courses, past, current, and future will be displayed. You can change what terms are displayed by selecting the term you want in the drop-down menu in the “All Terms” box.



Faculty & Advisors » CRN Listing

CRN Listing

All Terms

Select Course Search (Alt+)

Subject	Course Title	CRN	Enrollment Count	Status	Duration	Term
SPA 102, F	Beginning Spanish II	9734	21	Active	08/29/2022 - 12/16/2022	Fall 2022 (202280)
ENG 100, G	Writing Seminar	9662	8	Active	08/30/2021 - 12/17/2021	Fall 2021 (202180)
NUR 632, Z1	Nur Lead Theory & Practice II	6904	2	Active	05/10/2021 - 08/27/2021	Summer 2021 (202150)

Then put your mouse cursor in the row of the class you want to see the “**Class List**” and click. The class list will appear.

**Please Note:** If you click directly on the “Course Title” or “CRN”, the class list will not appear. You will get information on the course details or class details.

You can also see if you have any students on the wait list when you go to your “Class List”.

Class List

Spring 2023 - 202310 BIO 102

▼ Course Information  
Anatomy/Physiology II Lecture - BIO 102  
CRN:   
Duration: 01/16/2023 - 05/06/2023  
Status: Active

Enrollment Counts

	Maximum	Actual	Remaining
Enrollment	32	31	1
Wait List	999	5	994
Cross List	0	0	0

Class List Wait List

Summary Class List

You also have the ability to **export** your class list to an Excel Spreadsheet when you are on the “Class List” page.

Faculty & Advisors + Class List

Class List

Fall 2021 - 202180 ENG 100 | 9662

▼ Course Information  
Writing Seminar - ENG 100 G  
CRN: 9662  
Duration: 08/30/2021 - 12/17/2021  
Status: Active

Enrollment Counts

	Maximum	Actual	Remaining
Enrollment	18	8	10
Wait List	0	0	0
Cross List	0	0	0

Class List Wait List

Summary View

Summary Class List

Export Print

<input type="checkbox"/>	Student Name	ID	Registration Status	Level	Credit Hours	Midterm	Final	Class
<input type="checkbox"/>			**Registered**	Undergraduate	2	No Access	No Access	First Year
<input type="checkbox"/>			**Registered**	Undergraduate	2	No Access	No Access	First Year
<input type="checkbox"/>			**Registered**	Undergraduate	2	No Access	No Access	First Year